



Coniston Primary School

Working together we can succeed

Epney Close, Patchway, Bristol BS34 5LN

Tel: 01454 866920

Email: office@conistonprimary.org.uk

Website: www.conistonprimary.org.uk

Facebook Page: Coniston Primary School

29th September 2020

Dear Parent/Guardian,

Parent Governor Vacancies

This letter invites Parent(s)/Guardian(s) of pupils at this school to consider standing for election as a parent governor. We currently have a vacancy for one parent governor which we need to fill as soon as possible.

School governing bodies must have at least 2 parent governors, who are elected by and from the parents of pupils currently attending their school. Parent governors serve a 4-year term of office and bring a very important and valued perspective to the work of the governing body.

Before you decide, you may want to know more about what is involved. Experience has shown that governors need a strong commitment to the role and to improving outcomes for children, the inquisitiveness to question and analyse, and the willingness to learn. Governors need not be experts in the field of education the skills you have can be very useful to the governing body. At the moment the governing body could be strengthened by recruiting governors who have expertise in any one or more of the following: Human Resources, Management, Marketing, Media and an interest in the education of all children. If you are someone with the desired skills or relevant experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information.

Our governing body expects governors to:

- attend 5 meetings of the full governing body in an academic year and meetings commence at 5.45pm and finish promptly at 8.00pm. The meetings are held on a Tuesday;
- sit on either the Curriculum & Staffing or Finance & Premises Committee and attend the meetings which meet on a Tuesday evening 4 times in the year on the same evening, meeting at 4.00pm (finishes at 5.30pm) and 5.45pm (finishes at 7.15pm) respectively;
- visit the school formally for monitoring purposes at least 3 times a year;
- commit to attend induction training and other relevant training courses.

In return, our governing body commits to:

- provide you with a structured induction;
- provide access to quality training;

- provide you with an experienced governor as mentor;
- provide informal feedback on your contribution to the governing body on a bi-annual basis.

Please note that all governor appointments are subject to an enhanced criminal records check in addition to the Qualifications and Disqualifications Regulations which can be viewed on Integra Schools, Governor Services website.

<https://www.sgsts.org.uk/governor/SitePages/Governor%20Recruitment.aspx>

If you would like to put yourself forward as a candidate, please complete and return the attached documents to the school by **Friday 16 October 2020**.

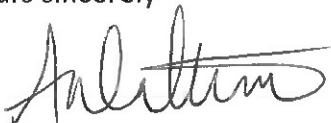
Your nomination should be accompanied by a succinct personal statement which should include:

- evidence of the extent to which you possess the skills and experience the governing body desires;
- your commitment to undertake training to acquire or develop the skills to be an effective governor;
- if seeking re-election, details of your contribution to the work of the governing body during their previous term of office; and
- how you plan to contribute to the future work of the governing body.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

If there are more nominations than vacancies, an election will be held and you will be sent a voting paper. You may return the ballot paper either via your child or by post.

Yours sincerely



Alan Walters
Headteacher